

**Sinhgad Technical Education Society's  
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date: 20/07/2018**

**Time: 11 am**

First meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 20<sup>th</sup> July 2018 at 11.00 am in Conference Hall of the Institute

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S.C. Shilwant, Dr. M. M. Sardeshmukh, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Prof. S. P. Saptale, Dr. Daljeet Kaur, Prof. M. M. Patil, Mr. Yusuf Hakim, Mr. Shubham Dhumane, Mr. Nitin Kudale, Mr. Shridhar Katti, Prof. S. S. Kulkarni (IQAC Coordinator).

The meeting commenced with opening remark of the Principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the first meeting.
2. IQAC coordinator discussed activities planned for the Academic Year 2018-19.
3. Direction was given by AMC members to submit research proposals by all departments with DST, AICTE along with BCUD, SPPU.
4. It was decided to encourage students to register for online courses of NPTEL through local chapter of the Institute and to register for IIT Spoken Tutorial courses also.
5. It was decided to establish Institute level Internship Cell to enhance the interface of students with the industries.
6. It was decided that all departments should conduct Parent Teacher Meet till end of July 2018.
7. Names for Topics of Value Addition Programs (VAPs) as a part of Student Training Program (STP) 5 were finalized with necessary modifications.
8. It was proposed and planned to organize a National Conference by Departments of Mechanical Engineering.

  
Prof. S. S. Kulkarni  
IQAC Coordinator

  
Dr. K. P. Patil  
Principal

## **Internal Quality Assurance Cell**

### **Minutes of Meeting**

**Date: 18/10/2018**

**Time: 11 am**

Second meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 18<sup>th</sup> October 2018 at 11.00 am in Conference Hall of the Institute

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S.C. Shilwant, Dr. M. M. Sardeshmukh, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Prof. S. P. Saptale, Dr. Daljeet Kaur, Prof. M. M. Patil, Mr. Yusuf Hakim, Mr. Shubham Dhumane, Mr. Nitin Kudale, Mr. Shridhar Katti, Prof. S. S. Kulkarni (IQAC Coordinator).

Following points were discussed and finalized in the meeting:

1. AQAR for AY 2017-18 was presented, discussed and finalized for submission with NAAC.
2. SPPU result analysis for AY 2017-18 (Sem II) of all departments was viewed critically and suggestions were given by Academic Monitoring Committee (AMC) members for keeping and maintaining uprising trend.
3. Review regarding the VAPs through STP 5 was taken especially focusing on students' feedback.
4. The NIRF format and details to be submitted therein were discussed thoroughly and finalized for all departments.
5. The feedbacks of students' regarding teaching learning practice adopted by the Institute and the Exit Survey conducted for the passed out batches were analyzed, discussed and finalized.
6. The parents' feedback was analyzed, discussed and finalized.
7. The documental proofs in support of AQAR points under consideration were reviewed critically and it was suggested by AMC members to fulfill the shortfalls in it.



**Prof. S. S. Kulkarni**  
**IQAC Coordinator**



**Dr. K. M. Gaikwad**  
**Vice-Principal**



**Dr. K. P. Patil**  
**Principal**

**Sinhgad Technical Education Society's  
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date: 15/02/2019**

**Time: 10.30 am**

Third meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 15<sup>th</sup> February 2019 at 10.30 am in Conference Hall of the Institute

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S.C. Shilwant, Dr. M. M. Sardeshmukh, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Prof. S. P. Saptale, Dr. Daljeet Kaur, Prof. M. M. Patil, Mr. Yusuf Hakim, Mr. Shubham Dhumane, Mr. Nitin Kudale, Mr. Shridhar Katti, Prof. S. S. Kulkarni (IQAC Coordinator).

Following points were discussed and finalized in the meeting:

1. Result analysis for Sem I of AY 2018-19 of each department was critically reviewed and suggestions regarding remedial plan for slow learners were given by AMC members.
2. The AMC members also suggested in increasing efforts so as to find University Rankers from college students and to improve all clear percentage of students'.
3. The Program Educational Objective (PEO) and Program Specific Outcome (PSO) statements for each department were finalized. The Course Outcome – Program Outcome (CO-PO) and Course Outcome – Program Specific Outcome (CO-PSO) correlations for each subject of Sem I were revealed and reviewed.
4. The AMC members suggested on improving the industry institute interaction activities as well as entrepreneurship developments activities through the respective cells.
5. The extension activities conducted through NSS were reviewed and appraised.
6. It was suggested to increase the use of ICT in teaching learning process.



Prof. S. S. Kulkarni  
IQAC Coordinator



Dr. K. M. Gaikwad  
Vice-Principal



Dr. K. P. Patil  
Principal

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**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date: 03/06/2019**

**Time: 11.30 am**

Fourth meeting of Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 3<sup>rd</sup> June 2019 at 11.30 am in Conference Hall of the Institute

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Prof. M. G. Bhat, Prof. S. B. Pharakute, Col. D. D. Daarke, Prof. S.C. Shilwant, Dr. M. M. Sardeshmukh, Prof. B. B. Gite, Prof. A. N. Adapanawar, Prof. R. B. Bajare, Prof. S. P. Saptale, Dr. Daljeet Kaur, Prof. M. M. Patil, Mr. Yusuf Hakim, Mr. Shubham Dhumane, Mr. Nitin Kudale, Mr. ShridharKatti, Prof. S. S. Kulkarni (IQAC Coordinator).

Following points were discussed and finalized in the meeting:

1. The activities through MoUs with industries were reviewed and it was suggested to increase the number of activities.
2. The Course Outcome – Program Outcome (CO-PO) and Course Outcome – Program Specific Outcome (CO-PSO) correlations for each subject of Sem II were revealed and reviewed.
3. The review regarding TPO activities was taken and the performance was appraised. It was also discussed to increase the number of off-campus drives for further improvement in number of placements.
4. The review regarding the successful students in various competitive examinations was taken and the suggestions were given to improve the same in the next academic year.
5. It was suggested that the departmental coordinators of all departments should collectively increase their involvement in the process of compilation of AQAR.



Prof. S. S. Kulkarni  
IQAC Coordinator



Dr. K. M. Gaikwad  
Vice-Principal



Dr. K. P. Patil  
Principal