

**Sinhgad Technical Education Society's  
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date:14/07/2021**

**Time: 11.00 am**

First meeting of AY 2021-22 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 14<sup>th</sup> July 2021 at 11.00 am using online platform.

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. S. D. Lokhande, Prof. A. N. Adapanawar, Dr. Daljeet Kaur, Dr. N. P. Dharmadhikari, Prof. B. B. Gite, Prof. R. B. Bajare, Prof. S. S. Yevale, Prof. A. B. Ingole, Dr. D. K. Kamat, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Jeevan Singh, Prof. S. S. Kulkarni (IQAC coordinator)

The following points were discussed:


1. The IQAC chairman welcomed all the members of IQAC.
2. Online teaching learning and evaluation procedures should be developed in order to maintain the quality of the teaching learning process during the Covid-19 pandemic.
3. Online webinars, competitions, quizzes to be conducted for students in order to keep them in pace with current trends.
4. To strengthen the virtual practical performance of the students, VLAB from IIT Bombay has been incorporated.
5. It was decided to conduct Webinars and Faculty Development Programmes in online mode based on current trends.
6. IQAC coordinator concluded the meeting with vote of thanks.



Prof. S. S. Kulkarni  
IQAC Coordinator



Dr. K. M. Gaikwad  
Vice-Principal



Dr. K. P. Patil  
Principal

## **Internal Quality Assurance Cell**

### **Minutes of Meeting**

**Date: 29/09/2021**

**Time: 11.30 am**

Second meeting of AY 2021-22 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 29<sup>th</sup> September 2021 at 11.30 am using online platform.

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. S. D. Lokhande, Prof. A. N. Adapanawar, Dr. Daljeet Kaur, Prof. B. B. Gite, Prof. R. B. Bajare, Prof. S. S. Yevale, Prof. A. B. Ingole, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Prof. S. S. Kulkarni (IQAC coordinator)

The following points were discussed:

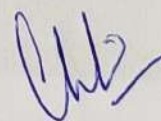
1. The IQAC chairman welcomed all the members of IQAC.
2. The review of decided activities was taken for the last three months.
3. Technical support of all events through social media cell was appreciated by IQAC members.
4. As per the directives from SPPU, it was decided to conduct In-Sem examination in virtual mode using Google/ MS Teams form.
5. Programs on IPR to be arranged for faculties.
6. Student competitions/activities to be conducted in online mode.
7. IQAC coordinator concluded the meeting with vote of thanks.



Prof. S. S. Kulkarni  
**IQAC Coordinator**



Dr. K. M. Gaikwad  
**Vice-Principal**



Dr. K. P. Patil  
**Principal**

**Sinhgad Technical Education Society's  
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date: 10/01/2022**

**Time: 3.00 pm**

Third meeting of AY 2021-22 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 10<sup>th</sup> January 2022 at 3.00 pm in IQAC room (room no.020).

Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:

Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. S. D. Lokhande, Prof. A. N. Adapanawar, Dr. Daljeet Kaur, Dr. N. P. Dharmadhikari, Prof. S.N.Shelke, Prof. A. B. Ingole, Dr. D. K. Kamat, Mr. S. N. Kamat, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh, Prof. S. S. Kulkarni (IQAC coordinator)

The following points were discussed:

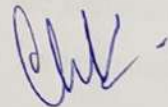
1. The IQAC chairman welcomed all the members of IQAC.
2. To strengthen the institute interaction with Industries cell, ED and TBI cell were informed to conduct events for staff and students.
3. Seminars/workshops to be conducted on IPR for staff.
4. It was directed to organize technical events like national level project competition for students in hybrid mode.
5. IQAC coordinator concluded the meeting with vote of thanks.



Prof. S. S. Kulkarni  
IQAC Coordinator



Dr. K. M. Gaikwad  
Vice-Principal



Dr. K. P. Patil  
Principal

**Sinhgad Technical Education Society's  
Sinhgad Academy of Engineering, Kondhwa (Bk), Pune-48**

**Internal Quality Assurance Cell**

**Minutes of Meeting**

**Date: 21/04/2022**

**Time: 11.00 am**

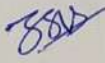
Fourth meeting of AY 2021-22 Internal Quality Assurance Cell (IQAC) of Sinhgad Academy of Engineering, Pune was held on 21<sup>st</sup> April 2022 at 11.00 am in at IQAC room (room no.020).


Principal, Dr. K. P. Patil, (Chairman, IQAC) was in the chair and following members were present for the meeting:


Dr. K. M. Gaikwad, Dr. M. S. Gaikwad, Dr. Daljeet Kaur, Dr. N. P. Dharmadhikari, Prof. S.S. Shelke, Prof. R. B. Bajare, Prof. S. S. Yevale, Prof. A. B. Ingole, Dr. D. K. Kamat, Mr. S.S. Raskar, Mr. Prajwal Deshmukh, Mr. Nitin Kudale, Mr. Shridhar Katti, Mr. Nivedit Mujumdar, Mr. Jeevan Singh, Prof. D.W.Gawatre (IQAC coordinator)

The following points were discussed:

1. The IQAC chairman welcomed all the members of IQAC.
2. It was decided that SSR should be uploaded in one month in accordance with the revised guidelines.
3. The previous year AQAR's were appreciated and suggested for better activities in near future.
4. VAP for all branches to be conducted on current trends.
5. Conduction of Technical events/competitions for students before the completion of Academic Year.
6. IQAC coordinator concluded the meeting with vote of thanks.

  
Prof. D. W. Gawatre  
IQAC Coordinator

  
Dr. K. M. Gaikwad  
Vice-Principal

  
Dr. K. P. Patil  
Principal

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**Summary of Action Taken on the Decisions of IQAC Meetings for AY 2021-22**

<b>Meeting Date</b>	<b>Planned Activity</b>	<b>Action Taken</b>
<b>14/07/2021</b>	Strategies of online teaching and evaluation should be improved	Training of faculty and students was conducted to get familiar with new features of MS Teams Platform
	Virtual practical performance of the students, VLAB from IIT Bombay has been incorporated.	Successfully conducted practical for mapped labs with SPPU syllabus
	Conduct Faculty Development Program in online mode based on current trends.	Successfully conducted FDPs in online mode
	Online Webinar, Competitions, Quizzes to be conducted for Students	Online Webinar, Competitions, Quizzes to be conducted Successfully
<b>29/09/2021</b>	Review of decided activities was taken	Lectures conducted on MS Teams
		VLab practicals were conducted successfully
	Conduct In-Sem examination in virtual mode using Google/ MS Teams form.	Online In-Sem examinations conducted successfully
	Technical Support of all events through Social Media cell	IQAC appreciated social media cell for functioning satisfactorily
	Faculties are encouraged to publish copy right, Patent and other IPR related seminar conduction	IPR seminar conducted for faculties. And copy right are published.
<b>10/01/2022</b>	Precautionary measures to be taken before the start of offline classes were discussed and finalized.	Posters, thermometer and hand sanitizers were purchased. Sanitization was carried out for entire premises.

	To maintain the VLAB conduction records	Attendance record for the nodal centre is verified
	Organize National/International conference in online mode.	National conference in online mode was successfully conducted.
	Students are encouraged to undertake research ecosystem through various clubs	Students participated and won the prize in Smart India Hackathon competition 21-22.
21/04/2022	SSR should be prepared/uploaded in accordance with the revised guidelines	Revised format of SSR was circulated to all the members.
	AQAR's were appreciated and suggested for better activities in near future	Successful conduction of National Conference
	VAP for all branches to be conducted on current trends.	VAP conducted successfully with different topics.



Prof. D. W. Gawatre  
IQAC Coordinator



Dr. K. P. Patil  
IQAC Chairman